

**MINUTES
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**Williamsburg Municipal Building
401 Lafayette St
Williamsburg, VA 23185
9:00 a.m.
April 6, 2018**

IN ATTENDANCE:

Jason Mitchell	City of Hampton
Grace Boone	James City County
Bobbie Tassinari	King William County
Matt Walker	Middlesex County
Mindy Conner	Mathews County
Dan Clayton	City of Williamsburg

ABSENT:

Timothy Wilson	Essex County
Tom Swartzwelder	King & Queen County
Tom Jones	City of Poquoson
Brian Woodward	York County

OTHERS IN ATTENDANCE:

Vernon Geddy III	Geddy, Harris, Franck & Hickman
Stephen Geissler	VPPSA
David Magnant	VPPSA
Karen Plumley	VPPSA
Lisa Polidori	VPPSA

Matt Walker called the meeting to order

1. PUBLIC COMMENT

There was no public comment.

2. MINUTES

Grace Boone moved that the minutes of the February 7, 2018 meeting be approved. Jason Mitchell seconded and the motion passed unanimously.

3. LANDFILL MONITORING

Steve Geissler said that VPPSA and Joyce Engineering had entered into an agreement in April 2015 to provide monitoring and post-closure care services. Joyce Engineering will complete the third year of the agreement in June, 2018.

Estimated costs of services for the four participating counties for FY 19 were provided by Joyce Engineering and included in the VPPSA Budget for FY 19, which was approved at the December 2018 Board Meeting. Every April, Joyce Engineering provides updated cost estimates which are included in the Board Package. This proposal includes the base activities of groundwater and gas monitoring and additional activities in response to DEQ requirements and requests. The proposal also includes an estimate of anticipated fees payable to DEQ which have not been included in the VPPSA budget. These figures will serve as budget numbers for FY18 once approved.

John Westerfield, Hillary Elder, and Jennie Johnson of Joyce Engineering were present at the meeting. Mr. Westerfield thanked VPPSA for its confidence in Joyce Engineering over the years. Mr. Westerfield noted that anticipated costs for FY 19 will mostly remain the same. King and Queen County's costs will decrease due to the removal of ground water corrective action and King William County's costs will increase slightly due to terminating all post closure care through environmental covenants. The ongoing goal for all of the communities is to shorten the remaining length of post closure care.

Grace Boone moved that the proposal from Joyce Engineering be approved for FY 19. Jason Mitchell seconded and the motion was passed unanimously.

Before moving on to the next topic, Mr. Geissler asked Mr. Westerfield to review some historical data about the landfill monitoring provided by Joyce Engineering. Mr. Westerfield stated that when monitoring began, 7 counties had landfills monitored and now there are 4 counties with landfills that are monitored with York County having the most recent landfill to complete monitoring in 2017. Mr. Geissler stated that by the end of the FY19 budget it is possible that the only landfill still to be monitored will be in King William County.

4. HEALTH INSURANCE

Steve Geissler reviewed the proposed renewal rates received from The Local Choice Health Benefits Program for FY 19. The proposed rates reflect an increase of 16.00% for the Key Advantage with Expanded Benefits program and Key Advantage 500 program to the rates for FY 18.

Rate increases from previous years are as follows:

FY 07	6.3%
FY 08	4.6%
FY 09	0.0%
FY 10	4.2%
FY 11	10.0%
FY 12	3.1%
FY 13	2.8%
FY 14	7.2%
FY 15	5.6%

FY 16	11.25% Key Advantage with Expanded Benefits
FY 16	8.75% Key Advantage 500
FY 17	4.0%
FY 18	8.5% Key Advantage with Expanded Benefits
FY 18	9.0% Key Advantage 500
FY 19	16.1%

The proposed rates for FY 19 represent the highest increase VPPSA has experienced for health insurance premiums.

The Board established the allocation of the employee and employer contributions in FY 12 as a result of a survey of health insurance programs offered by member cities and counties completed in 2011. The allocation has been in place since FY 12. Every year, the increases in premiums proposed by The Local Choice have been applied to both the employee and the employer contributions. When the policy was adopted in FY 12, the Board noted that modification to the policy should be considered when increases in the premiums paid by employees would present hardships for the employees.

With the proposed increase in rates of 16% for FY 19 a number of options were considered to ease the financial burden for employees. A proposal was prepared and presented to the Middle Peninsula Oversight Committee at their meeting on March 9, 2018. The proposal included the following

- Replace the Key Advantage with Expanded Benefits program with Key Advantage 250 keeping the same allocations between employee and employer
- Retain the Key Advantage 500 program and revise the allocation so the employee share was decreased

The consensus of the Committee was that the employee share should be reduced further so that employees with single coverage should realize no increase in monthly premiums and the employees with employee plus one and family coverage should realize a smaller corresponding increase in monthly premiums.

The recommended changes were incorporated and presented to the Compost Facility Oversight Committee on March 21. The Committee concurred with the proposal which is attached.

Mindy Conner moved that the proposal from the Local Choice for Key Advantage 250 and Key Advantage 500 be accepted and that the proposed employer and employee contribution for FY 19 be withheld starting in June 2018 for July 2018 coverage be approved. Jason Mitchell seconded and the motion was passed unanimously.

5. PROJECT REPORTS

Compost Facility

David Magnant stated that Tom Jones of the City of Poquoson had recently purchased product from the facility and expressed that the facility looked amazing, the staff was doing a great job, and that the facility has never looked so good.

The staff has been working with York County on the storm water management projects, specifically drainage. Mr. Magnant, Steve Geissler, and staff will meet with Stantec to address the outfall structure. David Magnant reported that:

- March sales were approximately \$72,000. Staff is working very hard to meet the sales goal for FY18 and there is plenty of material available for sale.
- A source has been found for testing of playground attenuation. A sample of fines will be sent for testing. A drop test will be conducted to ensure that no child will be hurt if they were to fall on the mulch. Because the products are natural this drop test is not necessary, but it was decided to have the test performed as another level of comfort. The playground product, when purchased, will significantly save money for all of the participating communities.

Transfer System

David Magnant reported:

- This is a busy time of the year for the Transfer System. The compactor containers see increased usage during the times that the landfills are closed and are continually full after the weekend. The increased usage will require painting maintenance in the future.
- The new trucks continue to be a source of frustration as new technology requires maintenance to be performed at a facility that has the equipment needed for repairs. Fortunately the trucks are still under warranty and there is no cost that is incurred for the maintenance.

Household Chemical Collection

David Magnant reported that the first event of the calendar year on the Middle Peninsula will take place on April 21 at Essex High School, and the second event will be in Middlesex on August 18. There are brochures for these events at all of the sites on the Middle Peninsula. The next event for the Peninsula will be held on April 14 in James City County.

The vehicle counts are down slightly both in participation as well as volume. This decrease will help to keep the disposal costs under budget.

At a prior event this year, two 55 gallon drums of fuel were brought for disposal. It has been discussed with staff to have a limit on the number of drums that can be brought to an event. The oversight committee will discuss a limit on 55 gallon drums and a policy will be made with regards to this.

Computer/Electronics Recycling

David Magnant reported that the first event of the calendar year on the Middle Peninsula will take place on April 21 at Essex High School, and the second event will be in Middlesex on August 18. There are brochures for these events at all of the sites on the Middle Peninsula. The next event for the Peninsula will be held on April 14 in James City County.

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Curbside Recycling

County Waste is still working to reduce the number of misses. There is no consistency in the number of misses, with one month being minimal then the next month being much higher. Overall, the misses are not where they need to be and are slightly higher than what staff considers acceptable but they have come down. Weights for curbside recycling are up about 220,000 pounds for the period which results in more hauls.

Drop Off Recycling

Prices are down with cardboard at \$110 per ton which means that revenue overall for the year is down slightly. It is not anticipated that these number will increase significantly in the next year.

6. EXECUTIVE DIRECTOR'S REPORT

Steve Geissler commented on several upcoming volunteer projects and community events:

- Operation InAsMuch is working on houses in Essex County. VPPSA will provide containers for these projects.
- There are several Earth Day activities that will be supported by VPPSA.
- There is a York County Tire Amnesty on April 21. VPPSA will provide containers and hauling for this event.
- The City of Hampton is having their Tour de Trash program to educate the community on solid waste.
- Kim Beachum, VPPSA Compost Facility Supervisor, is conducting several school group tours at the Compost Facility.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

There was no new business.

The meeting was then adjourned.

9. NEXT MEETING

June 1, 2018

9:00 am

Cooks Corner Office Complex

2893 General Puller Highway, Saluda

Respectfully Submitted,

Timothy L. Wilson
Secretary / Treasurer

VPPSA Local Choice Benefits for FY 2019

All costs shown are monthly. Effective in June for July coverage.

FULL TIME WITH COMPREHENSIVE DENTAL			
Key Advantage 250- Comprehensive Dental			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$149	\$726	\$875
Employee Plus One	\$510	\$1,109	\$1,619
Family	\$744	\$1,619	\$2,363
Key Advantage 500- Comprehensive Dental			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$97	\$711	\$808
Employee Plus One	\$366	\$1,129	\$1,495
Family	\$535	\$1,647	\$2,182
FULL TIME WITH PREVENTIVE DENTAL			
Key Advantage 250- Preventive Dental Only			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$133	\$726	\$859
Employee Plus One	\$480	\$1,109	\$1,589
Family	\$700	\$1,619	\$2,319
Key Advantage 500- Preventive Dental Only			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$81	\$711	\$792
Employee Plus One	\$336	\$1,129	\$1,465
Family	\$491	\$1,647	\$2,138
FY 18 Monthly Contributions			
Key Advantage with Expanded Benefits- Comprehensive Dental			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$149	\$679	\$828
Employee Plus One	\$506	\$1,026	\$1,532
Family	\$738	\$1,498	\$2,236
Key Advantage 500- Comprehensive Dental			
Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$97	\$599	\$696
Employee Plus One	\$348	\$940	\$1,288
Family	\$507	\$1,372	\$1,879