

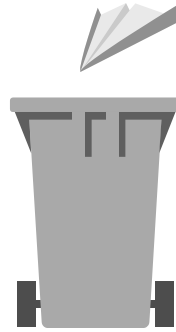
## Why should you recycle?

Recycling makes sense, not just environmentally but also economically.

When you throw paper into the trash, it goes into the waste stream and eventually into a landfill. Local landfills accept thousands of tons of waste *every day*. When your commercial waste hauler brings your waste to the landfill, he must pay a disposal cost or "tipping fee" per ton. You in turn pay your hauler a monthly fee to cover the disposal cost, container rental and service charge.

But when you recycle mixed paper, it's taken to a material recovery facility where it's sold to make new paper products. Since there is no disposal cost involved, the cost to *recycle* paper is much less than sending it to the landfill. Therefore your monthly charge for container rental and service is minimal. Additionally, if you recycle enough material you could reduce the costs for your solid waste collection.

**Recycling is good for your business, and good for the environment!**



### Virginia Peninsulas Public Service Authority

Administrative Office  
475 McLaws Circle, Ste 3B  
Williamsburg, VA 23185

Phone 757-259-9850  
Toll Free 800-683-0922

Saluda Field Office  
804-758-1900

[www.vppsa.org](http://www.vppsa.org)



#### ***For program information contact our Administrative office or:***

Tracy Hofmeyer, Recycling Coordinator  
[thofmeyer@vppsa.org](mailto:thofmeyer@vppsa.org)

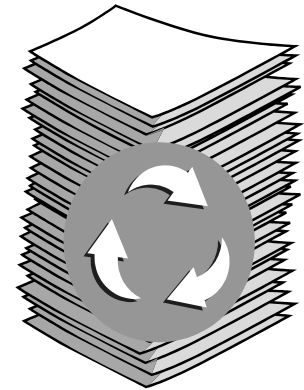
David Magnant, Director of Operations  
[dmagnant@vppsa.org](mailto:dmagnant@vppsa.org)

#### ***For pick up or container information contact our Saluda office or:***

Patricia Jordan, Solid Waste Coordinator  
[pjordan@vppsa.org](mailto:pjordan@vppsa.org)

Cecil Taylor, Transfer System Supervisor  
[ctaylor@vppsa.org](mailto:ctaylor@vppsa.org)

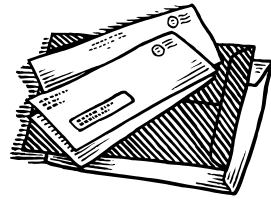
# MIXED PAPER RECYCLING



***A guide for  
Businesses***



# DO RECYCLE:



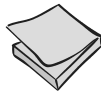
- ✓ White Envelopes
- ✓ Colored Envelopes
- ✓ Brown and Kraft Envelopes



- ✓ White and Colored Paper-  
all weights



- ✓ Manila Folders
- ✓ Hanging Files (must remove  
the metal hangers)
- ✓ Post-it Notes
- ✓ Spiral notebooks if you  
remove the spiral



- ✓ Memo Pads
- ✓ Shredded paper- long shreds  
only, no cross-cuts

- ✓ Flyers
- ✓ Catalogs
- ✓ Booklets
- ✓ Magazines
- ✓ Manuals
- ✓ Telephone Directories
- ✓ Newspapers and inserts



- ✓ Time Cards
- ✓ Carbonless Forms
- ✓ Posterboard
- ✓ Items made from Single layer  
paperboard (type of material  
used in cereal & cracker boxes)
- ✓ Tubes only from paper  
towels and toilet tissue



# DON'T recycle:

- ✗ Coffee Cups
- ✗ Candy Wrappers
- ✗ Tissues
- ✗ Paper Towels
- ✗ Carbon Paper
- ✗ Pizza Boxes
- ✗ Waxed or Coated Paper



Questions? Call VPPSA at 800-683-0922 or 757-259-9850