

**Board Meeting
Virginia Peninsulas Public Service Authority**

**Williamsburg Municipal Building
2nd Floor Conference Room
401 Lafayette St
Williamsburg, VA 23185
9:00 AM
October 5, 2018**

- 1. Public Comment**
- 2. Minutes: June 1, 2018 (The August Board Meeting was cancelled)**
- 3. Minutes: September 10, 2018 Special Board Meeting**
- 4. Audit FY 2018**
- 5. Project Reports**
- 6. Legal Service FY 19**
- 7. Proposals for Curbside Recycling Services**
- 8. FY 20 Budget Planning**
- 9. Executive Director's Report**
- 10. Old Business**
- 11. New Business**
- 12. Next Meeting: December 7, 2018
 9:00 a.m.
 Cooks Corner Office Complex
 2893 General Puller Highway, Saluda**

**MINUTES
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**Cooks Corner Office Complex
2893 General Puller Highway, Saluda
June 1, 2018**

IN ATTENDANCE:

Timothy L. Wilson	Essex County
Jason Mitchell	City of Hampton
Tom Swartzwelder	King & Queen County
Brian Woodward	York County
Matt Walker	Middlesex County
Grace Boone	James City County
Bodina Wright	City of Poquoson
Thomas Jenkins	Mathews County

ABSENT:

Bobbie Tassinari	King William County
Dan Clayton	City of Williamsburg

OTHERS IN ATTENDANCE:

Stephen Geissler	VPPSA
David Magnant	VPPSA
Lisa Polidori	VPPSA
Karen Plumley	VPPSA

1. PUBLIC COMMENT

There was no public comment.

2. MINUTES

Brian Woodward moved that the minutes of the April 6, 2018 meeting be approved. Grace Boone seconded and the motion passed unanimously.

3. PROJECT REPORTS

Compost Facility

The meeting of the Compost Facility Oversight Committee was held May 16, 2018. David Magnant reported that:

- The year to date sales are just over \$400,000. As long as the weather is good in June the sales goal for FY18 should be met.
- Staff is actively seeking to hire two more people which would mean the facility is at full staff for the first time in quite some time.
- The first impact testing for playground mulch was just completed. The test showed positive results up to an 8 foot drop. Mr. Magnant has spoken with Mr. John Carnifax of James City County and would like to speak with the appropriate contact for the remaining communities. The product to be used for playground mulch is the mulch fines and would be provided at no charge to our participating communities. This is a considerable savings compared to \$50 to \$60 per yard that some communities are currently paying.

Transfer System

The meeting of the Middle Peninsula Transfer System Oversight Committee scheduled for May 11, 2018 was cancelled. David Magnant reported that:

- Staff is currently waiting on issuance of the storm water permit from DEQ for the maintenance facility.
- Staffing the convenience centers is difficult due to the pay rate which is not competitive with local fast food chains. Mr. Magnant stated that Mr. Steve Geissler will address this issue later in the meeting.

Household Chemical Collection

The current disposal costs are very close to the actual budgeted numbers and are consistent with the last several years. David Magnant noted that the City of Hampton is now accepting propane tanks at the Hampton events from city residents only. Currently Revere Gas accepts propane tanks in Middlesex County.

Computer/Electronics Recycling

The number of vehicles remains consistent. The weights are less since other electronics are no longer accepted and because computer monitors brought to the events are smaller than in the past.

Curbside Recycling

The curbside recycling weights remain consistent. The number of reported misses are slightly higher than expected, with 82 misses in May versus the standard of 75. There is an upcoming meeting with County Waste in which performance will be discussed as well as the contract renewal which David Magnant stated Mr. Steve Geissler will address later in the meeting.

Drop Off Recycling

The weights are consistent with years past. The rates for cardboard are \$72 per ton which is lower than what has been in the past. As a result of the National Sword policy, mixed paper rates are now \$1.78 per ton.

Steve Geissler stated that at the end of the project report is a copy of a memorandum sent to Mr. Scott Earl, owner of County Waste and Recycling. The curbside recycling contract has a provision that provides for annual rate adjustments. County Waste has asked Mr. Geissler to provide the annual adjustment based on a calculation using the garbage and recycling index. The unit rates for curbside recycling will increase 2.59% for FY19. There is no action needed by the Board as a 2.5% increase was approved at the December 2017 Board meeting for the FY19 budget.

Matt Walker asked if there were any questions with regards to the project reports. There were no questions.

4. REGIONAL RECYCLING RATE REPORT FOR CY 2017

Every year, VPPSA compiles recycling and waste generation figures from all ten member cities and counties and submits the Recycling Rate Report to the Department of Environmental Quality (DEQ) on behalf of the member cities and counties. Steve Geissler reported that the most recent report, for calendar year 2017, shows that 26.4% of the waste in the VPPSA region was recycled. This exceeds the state mandated rate of 25%.

The recycling rate report is dependent on other sources to provide complete information. The report is compiled to the best of staffs' ability with the information that is given.

With regards to Principal Recyclable Materials, of the commingled tons reported, approximately one half comes from curbside recycling. Of the 28,000 tons of yard waste reported, approximately 23,000 tons comes from the Compost Facility. Of the 78,000 tons of total recyclables reported, nearly 1/3 comes from the Compost Facility. The Compost Facility is the single largest contributor to meeting the recycling rate mandated for our region.

Matt Walker asked if there were any questions with regards to the regional recycling rate report. There were no questions.

5. AMENDMENT #1 – AGREEMENT FOR DEBRIS MONITORING SERVICES

VPPSA entered into Agreements for Monitoring and Management Services for Debris Removal, Reduction and Disposal for Hurricanes and Other Disasters in 2017. The executed agreements did not include certain clauses required by the federal government for agencies that receive certain federal funds.

Agreements are in place with:

- Rostan Solutions, LLC
- Tetra Tech
- Witt OBrien's, LLC

Amendment Number 1 resolves the matter. The contractors are prepared to execute the amendment.

The recommended action is to approve Amendment Number 1 to the Agreement for Monitoring and Management Services for Debris Removal, Reduction and Disposal for Hurricanes and Other Disasters with Rostan Solutions, LLC, Tetra Tech, and Witt OBrien's, LLC and authorize the Executive Director to execute the Amendments. Grace Boone moved that the recommended action be approved. Jason Mitchell seconded and the motion passed unanimously.

Jason Mitchell asked how quickly the signed amendment would be returned to each community. Steve Geissler stated this would be a quick process as all that needed to be done was to sign the amendment then scan and email to each community.

6. INVESTIGATION AND PRELIMINARY DESIGN FOR COMPOST FACILITY BMP

Improvements to the Compost Facility BMP are required as part of the TMDL Action Plan approved by DEQ. The improvements include dredging of the pond, construction of a forebay dam and replacement of the outlet structure.

Through a competitive procurement process Stantec was selected to provide a number of services related to the storm water management system at the Compost Facility. These services include investigate the site conditions, initiate required permitting and complete a preliminary design for the required improvements.

Grace Boone asked if the improvements were items that had been budgeted. Steve Geissler stated that the FY 19 and FY 20 budgets do not have funds identified for this work and that the Compost Facility Fund Balance has sufficient funds for the work that has been identified.

The recommended action is to approve the proposal from Stantec and the use of up to \$32,000 from the Compost Facility fund balance as well as authorize the Executive Director to execute the document. Brian Woodward moved that the recommended action be approved. Jason Mitchell seconded and the motion passed unanimously.

7. SALARY ADJUSTMENTS

Steve Geissler reviewed a summary of salary adjustments for FY19 for all member cities and counties. The budget approved by the VPPSA Board at the December 2017 meeting included an allowance for a salary adjustment of 2.75% for all employees for FY 19.

At the April 2018 meeting, the VPPSA Board approved health insurance premiums which included no increase in the employee contribution for employee only coverage and modest increases for employee plus one and family coverage (<1% to 4%).

The proposed plan for salary adjustments for FY 19 includes an increase for all eligible employees and larger adjustment for employees at the lower end of the pay range. An increase of 2.00% for all eligible employees leaves sufficient funds to significantly increase the salary range for the four lowest paying positions:

- Convenience Center Attendant
- Transfer Station Attendant
- Compost Facility Equipment Operator I
- Compost Facility Customer Service Representative

An increase of 2.00% for all eligible employees and an increase in the salary range of \$0.75 to \$1.00 per hour for these four positions can be accommodated within the approved budget for FY 19.

Most salary ranges have not been adjusted for several years. It is recommended that all salary ranges other than those noted above be increased 2.00 %. This adjustment will have no bearing on the budgeted salaries for FY 19.

Brian Woodward questioned if new hires at the higher hourly rate would surpass existing employees' pay rate. Steve Geissler stated that new employees will not be compensated more than existing employees. Existing employees will receive either the new hourly rate or the 2% pay increase, whichever one is greater. Jason Mitchell asked if the budgeted salary adjustment allowance of 2.75% was enough. Mr. Geissler stated that the desire is to do more but that the

Convenience Center budget, in particular, for FY19 does not have any room for any changes. After some discussion on this matter, Tim Wilson suggested that the Board review this matter again at the December Board meeting to see if any additional salary adjustments could be made at that time.

The recommended action is to approve a salary adjustment of 2.00% effective July 1, 2018 for all eligible employees receiving a performance evaluation of “meets expectations” or better.

Increase salary ranges as follows:

- Convenience Center Attendant – increase starting pay from \$8.75 to \$9.75 per hour
- Transfer Station Attendant – increase starting pay from \$10.00 to \$11.00 per hour
- Compost Facility Equipment Operator I – increase starting pay from \$11.75 to \$12.50 per hour
- Compost Facility Customer Service Representative – increase starting pay from \$11.50 to \$12.25 per hour

Increase all other salary ranges by 2%

Brian Woodward moved that the recommended action be approved. Jason Mitchell seconded and the motion passed unanimously.

Matt Walker stated that a performance review of the Executive Director needs to be conducted. Jason Mitchell, Matt Walker, Brian Woodward, Tim Wilson, and Grace Boone will form a committee to conduct the review and determine eligibility.

8. EXECUTIVE DIRECTORS REPORT

Steve Geissler and David Magnant attended a conference in Virginia Beach of the Old Dominion Chapter of SWANA during the last week of April, which was very well attended. Mr. Geissler stated that recycling has been “turned upside down” due to recent events in China. There are many opinions with regards to the future of recycling, from “things will sort themselves out” to “the sky is falling.” Mr. Geissler stated that recycling will more than likely not be as it has been in the past, receiving the rates once received for cardboard and mixed paper.

Steve Geissler will participate in the Local Government Institute at William & Mary, hosted by Sandy Wannier and John McGlennon, the week of June 4 which discusses many aspects of local government. Mr. Geissler has participated at the event in the past. Matt Walker stated that he has participated in a similar type of forum in the past and that it helps students to see how they can make a difference at the local government level far more than at the state or federal level. Grace Boone as well stated how the event at William & Mary educates the students about local government and how jobs in local government are more relatable to every day life.

9. OLD BUSINESS

Steve Geissler provided each community representative at least one of following three packages: Disposal Service Agreement, Debris Monitoring Agreement, or Debris Removal Agreement. For those receiving the Disposal Service Agreement package, the agreement needs to be approved by the respective Board of Supervisors and a copy given to Mr. Geissler. For those receiving the Debris Monitoring Agreement package, the agreement can be signed by the community representative and a copy given to Mr. Geissler. Lastly, for those receiving the Debris Removal Agreement package, the agreement needs to be approved, signed and a copy given to Mr. Geissler.

10. NEW BUSINESS

Steve Geissler shared a recent email that was received from the Chesapeake City Manager. In the email it was stated that TFC may not be able to meet their recycling contractual obligation to the City of Chesapeake and that TFC may no longer be able to stay in business. It was stated in the email that all of this is due to the change in recyclable items that China will accept. Mr. Geissler stated that the National Sword initiative from China limits the amount of recycling accepted to 0.5% contamination rate. Also, from May 4 to June 4, 2018, China accepted no recyclables from the United States. This was devastating to the recycling industry as 60 to 70% of the United States' mixed paper is exported, with 50% going to China, and the same was virtually true of plastics although not quite as dire.

Steve Geissler and David Magnant will meet with County Waste the week of June 4, 2018 to discuss the renewal of the curbside recycling contract as it expires in June 2019. If the desire of the Board were to complete a new procurement, a RFP would need to be sent out at this time. Mr. Geissler and Mr. Magnant hope to work with County Waste to renew the contract in a way that has the least amount of impact on the communities involved in curbside recycling.

Steve Geissler stated he believes recycling will eventually settle down. With regards to plastics, there are several locations in the United States that recycle PET, with the largest location in Fayetteville, North Carolina, and the largest HDPE recycler is in Reidsville, North Carolina. Mr. Geissler stated that the VPPSA communities are in a better situation than others as there are mills in Richmond that use cardboard and mixed paper and like the clean material that comes from the Middle Peninsula.

Matt Walker thanked Steve Geissler and staff for their assistance during his tenure as the Board president.

Matt Walker asked for a motion to adjourn the meeting. Brian Woodward moved and the meeting was adjourned.

11. NEXT MEETING DATE

August 3, 2018
9:00 am
Williamsburg Municipal Building
401 Lafayette St
Williamsburg, VA 23185

Respectfully Submitted,

Timothy Wilson
Secretary / Treasurer

**MINUTES
SPECIAL BOARD MEETING
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**VPPSA Corporate Offices
475 McLaws Circle, Suite 3B
Williamsburg, VA 23185
11:00 a.m.
September 10, 2018**

IN ATTENDANCE:

Tom Jones	City of Poquoson
Bill Porter	James City County
Grace Boone	James City County
Bobbie Tassinari	King William County
Dutch Beukenkamp	Middlesex County
Pete Mansfield	Middlesex County
Mindy Conner	Mathews County
Dan Clayton	City of Williamsburg
Brian Woodward	York County

ABSENT:

Bud Smith	Essex County
Jason Mitchell	City of Hampton
Thomas Swartzwelder	King and Queen County

OTHERS IN ATTENDANCE:

Jim Hill	James City County
Laurie Halperin	York County
Rob Kreiger	York County
Randy Wheeler	City of Poquoson
Vernon Geddy III	Geddy, Harris, Franck & Hickman
Stephen Geissler	VPPSA
David Magnant	VPPSA
Karen Plumley	VPPSA
Tracy Hofmeyer	VPPSA

Steve Geissler called the meeting to order.

1. PUBLIC COMMENT

There was no public comment.

2. CLOSED SESSION

Brian Woodward made the following motion which was seconded by Bill Porter:

I move that the Board of Directors of the Virginia Peninsulas Public Service Authority enter into a closed meeting for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

This closed meeting is being held in accordance with Section 2.2-3711 (A) (8) of the Virginia Code.

The motion passed unanimously.

After the closed session, Brian Woodward made the following motion which was seconded by Bill Porter:

I move that the Board of Directors of the Virginia Peninsulas Public Service Authority certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification motion applies and (ii) only such public business matters were heard, discussed or considered in the closed meeting by the Board as were identified in the motion, Section 2.2-3711 (A) (8), consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Following are the results of the roll call vote:

Dan Clayton, City of Williamsburg – yes
Brian Woodward, York County – yes
Tom Jones, City of Poquoson – yes
Bobbie Tassinari, King William County – yes
Mindy Conner, Mathews County – yes
Dutch Beukenkamp, Middlesex County – yes
Bill Porter, James City County – yes
Hampton Representative – absent
Essex Representative – absent
King and Queen Representative – absent

3. ELECTION OF OFFICERS – FY19

Steve Geissler presented the proposed slate of officers for FY19:

Jason Mitchell, Chair
Bobbie Tassinari, Vice Chair
Brian Woodward, Secretary/Treasurer

With no other nominations, Bill Porter moved to elect the recommended slate of officers for FY19. Dan Clayton seconded and the motion passed unanimously.

4. NEXT REGULAR MEETING:

October 5, 2018
9:00 a.m.
2nd Floor Conference Room
Williamsburg Municipal Building
Williamsburg, Virginia 23185

Respectfully Submitted,

Stephen B. Geissler
Executive Director

Item No. 4. FY 18 Audit**Background:**

The draft financial report for FY 18 prepared by Cherry Bekaert LLP will be provided prior to the Board Meeting. A representative of Cherry Bekaert will present the audit at the Board meeting.

Recommended Action:

Accept the report and authorize distribution to member communities and other interested parties.

Item No. 5. Project Reports:

Background:

Compost Facility:

The Compost Facility Oversight Committee met on July 18; minutes of that meeting are attached. The meeting scheduled for September 19 was cancelled due to Hurricane Florence preparations.

Transfer System:

The Transfer System Oversight Committee met on July 13; minutes of that meeting are attached. The meeting scheduled for September 14 was cancelled due to Hurricane Florence preparations.

Household Chemical Collection:

Collection events were held on August 11 in James City, and on September 8 in York County. The event on September 15 in Hampton was cancelled due to Hurricane Florence. Upcoming events are on October 6 in Poquoson, October 13 in James City, November 10 in York County and November 17 in Hampton. Summary reports are attached.

There was also an event on the Middle Peninsula on August 18 at Hartfield Volunteer Fire Department in Hartfield in Middlesex County. The event was open to residents of all member communities on the Middle Peninsula.

Computer Recycling:

Collection events were held on August 11 in James City, and on September 8 in York County. The event on September 15 in Hampton was cancelled due to Hurricane Florence. Upcoming events are on October 6 in Poquoson, October 13 in James City, November 10 in York County and November 17 in Hampton. Summary reports are attached.

There was also an event on the Middle Peninsula on August 18 at Hartfield Volunteer Fire Department in Hartfield in Middlesex County. The event was open to residents of all member communities on the Middle Peninsula.

Curbside Recycling:

Summary reports are attached.

Drop-Off Recycling:

Summary reports are attached.

Recommended Action:

<u>Compost Facility:</u>	None
<u>Transfer System:</u>	None
<u>Household Chemical:</u>	None
<u>Computer Recycling:</u>	None
<u>Curbside Recycling:</u>	None
<u>Drop-Off Recycling:</u>	None

**Minutes
Yard Waste Composting Facility
Oversight Committee
Poquoson
July 18, 2018
9:00 A.M.**

IN ATTENDANCE:

Laurie Halperin, York County
Thomas Jones, Poquoson
Samantha McNeil, York County
Chip McDonough, Hampton

Stephen B. Geissler, VPPSA
David Magnant, VPPSA
Kim Beachum, VPPSA

MATERIAL QUANTITIES:

The yearend material quantities are just shy of 23,000 tons. We have received 3,100 tons from our commercial customers. Hampton brought in just under 10,000 tons, while York County delivered 9,000 tons, Poquoson continues to reduce quantities and only delivered 600 tons.

MATERIAL SALES:

Steve provided the material sales information for FY 18. The sales goal was \$460,000 we met the goal with sales of \$464,000. This summary as presented showed compost sales of over 6,200 cubic yards with revenue of \$113,300. Mulch sales of almost 18,000 cubic yards have provided revenue of \$274,000. Colored mulch was the high revenue driver for the year, with sales of over 5,000 cubic yards and revenue of over \$144,000, or 31% of sales for the year. Soil blend sales of 3,400 cubic yards and revenue of \$76,000 continues to be a popular product.

Steve provided a mulch sales history showing quantities, types of mulch products sold and the revenues received. Of significant note was the quantity to revenue comparison in FY 12 vs. FY 18. In FY 12 we sold just under 48,000 cubic yards with revenues of \$292,000 or an average of \$6 per cubic yard. In FY 18 we sold 18,500 cubic yards with revenues of \$274,000 or an average of \$15 per cubic yard.

SITE STATUS:

The older grinder is down with a clutch issue and we have an issue with the older S350 Bobcat – skid steer unit. Thought we had a handle on the employee issues; however, one of the new hires never reported and one recently hired has already resigned, chasing pennies. We do however have plenty of material available for sale. James City County has agreed to sell one of their fire trucks to VPPSA for \$500.

Current staffing vacancies at the Compost Facility are Customer Service, Operator I and Operator II positions are open, as we all are experiencing, finding qualified candidates has been a challenge.

IMPROVEMENTS TO STORMWATER MANAGEMENT SYSTEM:

Steve has been working with Stantec and provided the anticipated scope of services with proposed initial cost estimates. The committee provided feedback on the cost proposal and directed the Executive Director to

continue with the BMP Retrofit Project. Kim and David met with Daniel Proctor and Shaun Strippel of Stan Tech to review the latest work performed. Daniel is preparing documents for the necessary site improvements.

OTHER BUSINESS:

The August VPPSA Board Meeting for August 3, 2018 has been cancelled

NEXT MEETING:

The next Compost Facility Oversight Committee meeting will be held in Hampton September 19, 2018, at 9:00AM.

Prepared by:
David Magnant
Director of Operations

**Minutes
Yard Waste Composting Facility
Oversight Committee
Hampton
September 19, 2018
9:00 A.M.**

Meeting cancelled due to Hurricane Florence preparations.

Meeting canceled

NEXT MEETING:

The next Compost Facility Oversight Committee meeting will be held in York County November 21, 2018, at 9:00AM.

Prepared by:
David Magnant
Director of Operations

**Minutes
Middle Peninsula Transfer System
Oversight Committee
125 Bowden Street Saluda, VA
July 13, 2018
11:00AM**

IN ATTENDANCE:

Tom Swartzwelder, K & Q County
Tim Wilson, Essex County
Mindy Conner, Mathews County

Stephen Geissler, VPPSA
David Magnant, VPPSA
Cecil Taylor, VPPSA

WASTE QUANTITIES AND DISPOSAL COSTS:

The Middle Peninsula FY 18 Year End Waste Quantities report was presented. Essex ended the year with waste quantities of 8,534 tons, King and Queen has generated 2,408 tons, while King William had waste quantities of 8,073 tons. Mathews ended with waste quantities of 5,292 tons and Middlesex with 7,070 tons. The total waste quantities for FY 18 were 31,377 tons are in line with the budgeted estimate of 31,600 tons.

STAFFING:

We are sure that everyone else is experiencing a similar issue with hiring personnel. We currently have more openings now than we can ever remember having open. We are hiring 2 transfer station attendants and 4 convenience center attendants. We were able to make a slight adjustment, \$1.00 per hour, to the starting rate for the transfer station attendants. We were hopeful it would help, so far it hasn't. We used to be able to entice potential employees with a good benefits package, that doesn't seem to work as well as it once did. We will have to adjust for future budgets for the new reality.

MAINTENANCE BUILDING:

Steve provided a memorandum from Draper Aden on the Vehicle Maintenance Building status. We are waiting on decision from VDOT about the speed limit issue. We are waiting to purchase the nutrient credits, that is a quick process. Once the VDOT issues are resolved we can resubmit the plans to the county and get the project scheduled with the planning commission. File a General Permit registration statement.

OTHER BUSINESS:

Recycling Rates – Issues around the globe, specifically with China have caused rates for the mixed paper and cardboard to fluctuate. Steve provided a summary of VPPSA rates previously received, showing the new rates are significantly lower for all commodities, especially the \$2.00 rate received for mixed paper. This rate is down from the \$100 per ton rate received in August of 2017. The rates for cardboard are also down from a high of \$211 per ton in July of 2017 to \$78 per ton in July of 2018.

Household Chemical Event - There is a scheduled Household Chemical Collection event on August 18, 2018 in Middlesex County at the Hartfield Volunteer Fire Department. The event is scheduled from 0800 to 1200 Noon.

NEXT MEETING:

The meeting will be held at the MPPDC office located at 125 Bowden Street in Saluda on September 14, 2018 at 11:00 A.M.

Prepared by:

David A Magnant
Director of Operations

**Minutes
Middle Peninsula Transfer System
Oversight Committee
125 Bowden Street Saluda, VA
September 14, 2018
11:00AM**

The September 14, 2018 meeting of the Transfer System Oversight Committee was canceled due to preparations for Hurricane Florence

NEXT MEETING:

The meeting will be held at the MPPDC office located at 125 Bowden Street in Saluda on November 9, 2018 at 11:00 A.M.

Prepared by:

David A Magnant
Director of Operations

House Hold Chemical Disposal Costs

FY 13	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 12,048	\$ 953	\$ 373	\$ 178	\$ 10,829	\$ 24,381
AUGUST	\$ 1,025	\$ 39	\$ 12,929	\$ 1,498	\$ 39	\$ 15,530
SEPTEMBER	\$ 8,165	\$ 386	\$ 541	\$ 261	\$ 10,557	\$ 19,910
OCTOBER	\$ 2,469	\$ 8,569	\$ 13,046	\$ 1,329	\$ 490	\$ 25,903
NOVEMBER	\$ 8,980	\$ 520	\$ 851	\$ 423	\$ 9,861	\$ 20,635
FEBRUARY	\$ 551	\$ -	\$ 9,246	\$ 944	\$ 39	\$ 10,780
MARCH	\$ 10,015	\$ 1,219	\$ 709	\$ 140	\$ 12,186	\$ 24,269
APRIL	\$ 485	\$ -	\$ 12,634	\$ 1,333	\$ -	\$ 14,452
MAY	\$ 10,690	\$ 1,282	\$ 203	\$ 51	\$ 11,484	\$ 23,710
JUNE	\$ 935	\$ 36	\$ 10,470	\$ 1,583	\$ 36	\$ 13,060
TOTAL FY 13	\$55,363	\$13,004	\$61,001	\$7,741	\$55,521	\$192,630
FY 14	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 10,791	\$ 985	\$ 674	\$ 144	\$ 17,090	\$ 29,684
AUGUST	\$ 891	\$ 40	\$ 16,519	\$ 1,700	\$ -	\$ 19,150
SEPTEMBER	\$ 13,533	\$ 702	\$ 759	\$ 324	\$ 14,606	\$ 29,924
OCTOBER	\$ 2,389	\$ 10,775	\$ 13,607	\$ 1,461	\$ 375	\$ 28,607
NOVEMBER	\$ 9,229	\$ 834	\$ 1,018	\$ 184	\$ 8,605	\$ 19,870
FEBRUARY	\$ 707	\$ -	\$ 9,527	\$ 1,248	\$ -	\$ 11,482
MARCH	\$ 9,200	\$ 788	\$ 611	\$ 326	\$ 9,017	\$ 19,943
APRIL	\$ 1,047	\$ 34	\$ 11,446	\$ 2,026	\$ 101	\$ 14,653
MAY	\$ 9,335	\$ 562	\$ 544	\$ 218	\$ 11,331	\$ 21,992
JUNE	\$ 535	\$ -	\$ 10,606	\$ 951	\$ 30	\$ 12,122
TOTAL FY 14	\$ 57,656	\$ 14,721	\$ 65,311	\$ 8,581	\$ 61,155	\$ 207,425
FY 15	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 10,442	\$ 1,164	\$ 406	\$ 152	\$ 11,789	\$ 23,954
AUGUST	\$ 842	\$ 32	\$ 12,338	\$ 1,328	\$ -	\$ 14,540
SEPTEMBER	\$ 12,008	\$ 654	\$ 899	\$ 310	\$ 8,622	\$ 22,493
OCTOBER	\$ 1,330	\$ 6,875	\$ 12,579	\$ 1,016	\$ 202	\$ 22,002
NOVEMBER	\$ 8,710	\$ 472	\$ 1,112	\$ 287	\$ 10,629	\$ 21,210
FEBRUARY	\$ 928	\$ 121	\$ 9,799	\$ 887	\$ 161	\$ 11,896
MARCH	\$ 8,439	\$ 492	\$ 435	\$ -	\$ 10,106	\$ 19,473
APRIL	\$ 440	\$ -	\$ 11,117	\$ 1,036	\$ -	\$ 12,593
MAY	\$ 11,856	\$ 1,218	\$ 720	\$ 271	\$ 10,426	\$ 24,491
JUNE	\$ 833	\$ 100	\$ 14,297	\$ 1,100	\$ 67	\$ 16,397
TOTAL FY 15	\$ 55,828	\$ 11,128	\$ 63,703	\$ 6,387	\$ 52,001	\$ 189,048
FY 16	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 11,242	\$ 2,599	\$ 438	\$ 563	\$ 13,287	\$ 28,129
AUGUST	\$ 739	\$ 111	\$ 13,787	\$ 961	\$ 37	\$ 15,635
SEPTEMBER	\$ 12,991	\$ 876	\$ 301	\$ 490	\$ 10,699	\$ 25,358
OCTOBER	\$ 2,921	\$ 12,811	\$ 15,062	\$ 1,729	\$ 420	\$ 32,943
NOVEMBER	\$ 10,641	\$ 550	\$ 629	\$ 389	\$ 10,823	\$ 23,032
FEBRUARY	\$ 494	\$ 110	\$ 11,428	\$ 1,099	\$ -	\$ 13,132
MARCH	\$ 12,125	\$ 840	\$ 433	\$ 38	\$ 10,402	\$ 23,838
APRIL	\$ 757	\$ 72	\$ 14,015	\$ 1,153	\$ 36	\$ 16,033
MAY	\$ 10,925	\$ 1,321	\$ 772	\$ 261	\$ 14,013	\$ 27,292
JUNE	\$ 1,113	\$ 45	\$ 13,846	\$ 1,158	\$ 134	\$ 16,295
TOTAL FY 16	\$ 63,949	\$ 19,334	\$ 70,711	\$ 7,841	\$ 59,851	\$ 221,687
FY 17	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 13,638	\$ 1,496	\$ 787	\$ 171	\$ 9,846	\$ 25,938
AUGUST	\$ 1,123	\$ 102	\$ 14,837	\$ 1,633	\$ 102	\$ 17,798
SEPTEMBER	\$ 12,343	\$ 813	\$ 308	\$ -	\$ 12,389	\$ 25,853
OCTOBER	\$ 2,175	\$ 8,048	\$ 11,571	\$ 1,423	\$ 133	\$ 23,349
NOVEMBER	\$ 13,033	\$ 361	\$ 985	\$ 257	\$ 10,323	\$ 24,959
FEBRUARY	\$ 702	\$ 70	\$ 12,395	\$ 1,721	\$ 105	\$ 14,994
MARCH	\$ 13,488	\$ 726	\$ 562	\$ 164	\$ 9,227	\$ 24,167
APRIL	\$ 1,025	\$ 71	\$ 11,521	\$ 1,590	\$ 177	\$ 14,384
MAY	\$ 10,017	\$ 1,176	\$ 712	\$ 132	\$ 10,990	\$ 23,027
JUNE	\$ 1,421	\$ 84	\$ 12,117	\$ 1,504	\$ 125	\$ 15,251
TOTAL FY 17	\$ 68,966	\$ 12,946	\$ 65,795	\$ 8,595	\$ 53,417	\$ 209,719
FY 18	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 12,658	\$ 1,980	\$ 695	\$ 545	\$ 9,992	\$ 25,870
AUGUST	\$ 664	\$ 35	\$ 11,079	\$ 804	\$ 70	\$ 12,651
SEPTEMBER	\$ 12,338	\$ 991	\$ 661	\$ 204	\$ 12,200	\$ 26,394
OCTOBER	\$ 1,515	\$ 8,006	\$ 14,110	\$ 1,824	\$ 142	\$ 25,597
NOVEMBER	\$ 10,373	\$ 939	\$ 934	\$ 258	\$ 6,788	\$ 19,291
FEBRUARY	\$ 627	\$ 104	\$ 11,807	\$ 1,254	\$ 157	\$ 13,949
MARCH	\$ 12,748	\$ 1,867	\$ 1,242	\$ 281	\$ 12,645	\$ 28,784
APRIL	\$ 814	\$ 68	\$ 13,936	\$ 1,695	\$ 34	\$ 16,546
MAY	\$ 11,665	\$ 1,971	\$ 541	\$ 189	\$ 11,439	\$ 25,804
JUNE	\$ 931	\$ 62	\$ 12,724	\$ 1,893	\$ 93	\$ 15,703
TOTAL FY 18	\$ 64,333	\$ 16,023	\$ 67,728	\$ 8,947	\$ 53,560	\$ 210,591
FY 19	YORK	POQ	JCC	WMBG	HPT	TOTAL
JULY	\$ 10,529	\$ 2,113	\$ 848	\$ 478	\$ 11,566	\$ 25,534
AUGUST	\$ 1,229	\$ 42	\$ 11,991	\$ 1,737	\$ 42	\$ 15,042
SEPTEMBER	\$ 12,654	\$ 642	\$ 688	\$ 92	\$ 138	\$ 14,212
TOTAL FY 19	\$ 24,412	\$ 2,797	\$ 13,527	\$ 2,307	\$ 11,746	\$ 54,789

**Household Chemical
Disposal Cost Summary
FY 19**

	York	Poquoson	James City	Williamsburg	Hampton	Total
Budget						
Disposal Cost	\$ 64,000	\$ 14,500	\$ 74,000	\$ 8,600	\$ 60,000	\$ 221,100
Administration Fee	\$ 3,813	\$ 864	\$ 4,409	\$ 512	\$ 3,575	\$ 13,173
FY 18 Budget	\$ 67,813	\$ 15,364	\$ 78,409	\$ 9,112	\$ 63,575	\$ 234,273
To Date						
Disposal Cost	\$ 24,412	\$ 2,797	\$ 13,527	\$ 2,307	\$ 11,746	\$ 54,789
Administration Fee	\$ 953	\$ 216	\$ 1,102	\$ 128	\$ 894	\$ 3,293
Total Disposal Cost	\$ 25,365	\$ 3,013	\$ 14,629	\$ 2,435	\$ 12,640	\$ 58,082
Projected Cost						
Disposal Cost	\$ 61,030	\$ 6,993	\$ 67,634	\$ 9,229	\$ 58,729	\$ 203,615
Administration Fee	\$ 3,813	\$ 864	\$ 4,409	\$ 512	\$ 3,575	\$ 13,173
Total Disposal Cost	\$ 64,843	\$ 7,857	\$ 72,043	\$ 9,741	\$ 62,304	\$ 216,788
Projected Invoice	\$ 67,813	\$ 15,364	\$ 78,409	\$ 9,112	\$ 63,575	\$ 234,273
Deferred Revenue	\$ (3,523)	\$ 9,998	\$ 540	\$ 12,994	\$ 21,146	\$ 41,155
Projected Year End Balance	\$ (552)	\$ 17,505	\$ 6,907	\$ 12,364	\$ 22,417	\$ 58,640

**HOUSEHOLD CHEMICAL COLLECTION
VEHICLE COUNT BY SITE**

FY 13				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	347		221	568
August		394		394
September	214		206	420
October	220	461		681
November	235		233	468
February		274		274
March	278		263	541
April		477		477
May	228		230	458
June		363		363
TOTAL	1,522	1,969	1,153	4,644
FY 14				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	239		352	591
August		473		473
September	278		260	538
October	272	499		771
November	224		242	466
February		276		276
March	190		142	332
April		434		434
May	241		234	475
June		408		408
TOTAL	1,444	2,090	1,230	4,764
FY 15				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	224		254	478
August		449		449
September	222		211	433
October	142	366		508
November	204		211	415
February		295		295
March	165		187	352
April		401		401
May	272		297	569
June		492		492
TOTAL	1,229	2,003	1,160	4,392
FY 16				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	221		295	516
August		423		423
September	378		277	655
October	355	437		792
November	262		229	491
February		239		239
March	333		220	553
April		445		445
May	235		229	464
June		366		366
TOTAL	1,784	1,910	1,250	4,944
FY 17				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	261		214	475
August		523		523
September	294		253	547
October	215	311		526
November	267		219	486
February		427		427
March	352		128	480
April		407		407
May	274		257	531
June		365		365
TOTAL	1,663	2,033	1,071	4,767
FY 18				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	296		224	520
August		362		362
September	337		209	546
October	196	474		670
November	227		143	370
February		267		267
March	216		194	410
April		488		488
May	290		238	528
June		506		506
TOTAL	1,562	2,097	1,008	4,667
FY 19				
	YC/POQ	JCC/WMBG	HPT	TOTALS
July	254		199	453
August		355		355
September	310		-	310
October	-	-		-
TOTAL	564	355	199	1,118

HOUSEHOLD CHEMICAL COLLECTION

NUMBER OF VEHICLES

FY 13	YORK	POQ	JCC	WMBG	HPT	Combined Total
July	320	24	10	4	210	568
August	26	1	328	38	1	394
September	194	9	13	6	198	420
October	59	175	397	40	10	681
November	213	12	20	10	213	468
February	14	-	235	24	1	274
March	248	29	17	3	244	541
April	16	-	417	44	-	477
May	210	25	4	1	218	458
June	26	1	291	44	1	363
TOTAL	1,326	276	1,732	214	1,096	4,644
FY 14						
July	224	20	14	3	330	591
August	22	1	408	42	-	473
September	250	13	14	6	255	538
October	59	230	428	46	8	771
November	203	19	23	4	217	466
February	17	-	229	30	-	276
March	167	14	11	6	134	332
April	31	1	339	60	3	434
May	221	13	13	5	223	475
June	18	-	357	32	1	408
TOTAL	1,212	311	1,836	234	1,171	4,764
FY 15						
July	206	23	8	3	238	478
August	26	1	381	41	-	449
September	203	12	15	6	197	433
October	29	127	322	26	4	508
November	185	10	23	6	191	415
February	23	3	243	22	4	295
March	157	9	8	-	178	352
April	14	-	354	33	-	401
May	247	27	15	6	274	569
June	25	3	429	33	2	492
TOTAL	1,115	215	1,798	176	1,088	4,392
FY 16						
July	183	44	7	9	273	516
August	20	3	373	26	1	423
September	344	23	8	13	267	655
October	70	304	366	42	10	792
November	244	12	14	9	212	491
February	9	2	208	20	0	239
March	313	21	11	1	207	553
April	21	2	389	32	1	445
May	207	24	14	5	214	464
June	25	1	311	26	3	366
TOTAL	1,436	436	1,701	183	1,188	4,944
FY 17						
July	241	27	14	3	190	475
August	33	3	436	48	3	523
September	279	18	7	0	243	547
October	49	182	260	32	3	526
November	251	7	19	5	204	486
February	20	2	353	49	3	427
March	323	16	12	4	125	480
April	29	2	326	45	5	407
May	238	28	17	3	245	531
June	34	2	290	36	3	365
TOTAL	1,497	287	1,734	225	1,024	4,767
FY 18						
July	256	40	14	11	199	520
August	19	1	317	23	2	362
September	307	24	15	4	196	546
October	35	169	410	53	3	670
November	201	18	18	5	128	370
February	12	2	226	24	3	267
March	185	27	18	4	176	410
April	24	2	411	50	1	488
May	255	43	12	4	214	528
June	30	2	410	61	3	506
TOTAL	1,324	328	1,851	239	925	4,667
FY 19						
July	207	40	17	9	180	453
August	29	1	283	41	1	355
September	276	14	15	2	3	310
October	-	-	-	-	-	-
TOTAL	512	55	315	52	184	1,118

COMPUTER RECYCLING COLLECTION NUMBER OF VEHICLES

FY		JCC	WMBG	YORK	POQ	HPT	TOTAL
FY 13	JULY	6	2	167	14	86	275
	AUGUST	199	22	16	-	-	237
	SEPTEMBER	4	4	90	4	77	179
	OCTOBER	260	32	45	83	6	426
	NOVEMBER	8	5	120	5	86	224
	FEBRUARY	183	23	8	1	2	217
	MARCH	9	2	185	19	97	312
	APRIL	256	23	15	-	-	294
	MAY	4	1	117	16	220	358
	JUNE	189	28	18	-	-	235
	TOTAL	1,118	142	781	142	574	2,757
	FY 14	JULY	8	1	119	12	115
AUGUST		230	24	12	-	-	266
SEPTEMBER		4	4	133	7	95	243
OCTOBER		260	23	26	114	1	424
NOVEMBER		10	1	108	8	112	239
FEBRUARY		124	18	9	-	-	151
MARCH		3	2	92	5	69	171
APRIL		170	24	8	1	-	203
MAY		3	-	101	5	75	184
JUNE		193	25	11	-	-	229
TOTAL		1,005	122	619	152	467	2,365
FY 15		JULY	2	1	112	7	95
	AUGUST	180	24	14	-	-	218
	SEPTEMBER	14	-	91	2	81	188
	OCTOBER	200	17	19	63	1	300
	NOVEMBER	6	2	90	4	93	195
	FEBRUARY	163	17	14	2	1	197
	MARCH	1	-	112	6	84	203
	APRIL	178	22	8	1	-	209
	MAY	6	2	121	12	105	246
	JUNE	215	16	8	2	2	243
	TOTAL	965	101	589	99	462	2,216
	FY 16	JULY	6	3	94	24	113
AUGUST		205	13	19	1	-	238
SEPTEMBER		6	4	179	9	116	314
OCTOBER		187	21	35	151	3	397
NOVEMBER		4	2	130	4	94	234
FEBRUARY		144	11	6	3	-	164
MARCH		4	1	159	10	77	251
APRIL		177	19	13	1	-	210
MAY		6	3	113	11	78	211
JUNE		109	10	13	-	-	132
TOTAL		848	87	761	214	481	2,391
FY 17		JULY	2	0	112	8	58
	AUGUST	165	17	20	1	1	204
	SEPTEMBER	0	1	134	5	86	226
	OCTOBER	91	12	24	67	1	195
	NOVEMBER	5	0	112	2	70	189
	FEBRUARY	187	21	9	2	0	219
	MARCH	5	1	132	10	49	197
	APRIL	118	13	10	0	0	141
	MAY	4	1	80	10	66	161
	JUNE	114	24	16	0	1	155
	TOTAL	691	90	649	105	332	1,867
	FY 18	JULY	3	3	89	15	60
AUGUST		120	10	7	0	1	138
SEPTEMBER		3	1	96	12	51	163
OCTOBER		186	24	21	75	0	306
NOVEMBER		6	1	101	6	40	154
FEBRUARY		119	10	9	1	0	139
MARCH		4	1	83	11	59	158
APRIL		144	21	7	0	1	173
MAY		1	2	69	12	61	145
JUNE		100	18	8	1	0	127
TOTAL		686	91	490	133	273	1,673
FY 19		JULY	3	1	63	17	65
	AUGUST	99	19	14	0	1	133
	SEPTEMBER	6	1	117	5	2	131
	TOTAL	108	21	194	22	68	413

COMPUTER RECYCLING COLLECTION WEIGHTS PER COLLECTION (In Pounds)

FY	MONTH	COMPUTERS	LAPTOPS	MISC	MONITORS	PRINTERS	TOTAL
FY 13	JULY	6,629	400	3,938	5,961	2,080	19,008
	AUGUST	1,352	374	1,015	5,685	3,075	11,501
	SEPTEMBER	4,552	242	3,628	5,721	3,575	17,718
	OCTOBER	6,067	733	3,822	5,880	5,928	22,430
	NOVEMBER	3,503	340	1,746	5,293	2,028	12,910
	FEBRUARY	3,236	420	5,138	1,739	2,184	12,717
	MARCH	6,750	512	6,839	6,685	3,929	24,715
	APRIL	4,178	340	4,199	3,740	5,132	17,589
	MAY	3,867	286	4,871	2,676	2,530	14,230
	JUNE	2,210	193	2,026	2,105	2,766	9,300
	TOTAL	42,344	3,840	37,222	45,485	33,227	162,118
	FY 14	JULY	3,768	190	4,392	4,174	2,942
AUGUST		3,278	208	4,708	3,360	1,826	13,380
SEPTEMBER		4,288	220	5,372	3,460	1,695	15,035
OCTOBER		5,727	394	6,939	3,899	3,494	20,453
NOVEMBER		3,081	227	5,849	2,966	1,399	13,522
FEBRUARY		2,511		4,254	925	1,117	8,807
MARCH		2,770	173	5,651	1,025	2,514	12,133
APRIL		1,109	268	3,127	1,526	1,096	7,126
MAY		3,304	125	3,833	2,756	1,348	11,366
JUNE		3,324	270	3,285	1,599	1,763	10,241
TOTAL		33,160	2,075	47,410	25,690	19,194	127,529
FY 15		JULY	2,078	325	5,282	1,246	1,965
	AUGUST	3,156	218	3,147	1,460	1,445	9,426
	SEPTEMBER	2,418	258	3,892	1,938	1,363	9,869
	OCTOBER	2,268	190	4,858	1,453	1,948	10,717
	NOVEMBER	2,001	148	3,229	1,573	1,607	8,558
	FEBRUARY	1,590	197	7,755	891	1,418	11,851
	MARCH	3,191	425	3,801	2,386	2,009	11,812
	APRIL	1,734	-	3,124	1,196	1,000	7,054
	MAY	4,382	177	4,253	2,167	3,012	13,991
	JUNE	2,348	560	1,964	1,190	1,992	8,054
	TOTAL	25,166	2,498	41,305	15,500	17,759	102,228
	FY 16	JULY	2,081	137	3,527	1,997	1,582
AUGUST		1,930	350	3,455	1,446	2,901	10,082
SEPTEMBER		3,718	270	6,121	5,376	3,708	19,193
OCTOBER		5,474	174	7,758	2,823	3,185	19,414
NOVEMBER		2,971	298	5,687	1,695	2,016	12,667
FEBRUARY		2,572	382	2,205	490	923	6,572
MARCH		3,883	561	3,210	757	3,065	11,476
APRIL		2,406	192	2,459	587	2,234	7,878
MAY		2,468	355	2,345	556	1,124	6,848
JUNE		2,028	389	722	572	1,000	4,711
TOTAL		29,531	3,108	37,489	16,299	21,738	108,165
FY 17		JULY					
	AUGUST						8,713
	SEPTEMBER						12,115
	OCTOBER	820	266	1651	425	160	3,322
	NOVEMBER	840	216	1214	794	610	3,674
	FEBRUARY	1920	390	3128	1417	960	7,815
	MARCH	2660	558	2886	1679	1246	9,029
	APRIL	887	342	1927	876	630	4,662
	MAY	640	108	855	669	1320	3,592
	JUNE	1520	540	2339	861	580	5,840
	TOTAL	9,287	2,420	14,000	6,721	5,506	67,242
	FY 18	JULY	2,040	378	2,361	975	1,148
AUGUST		1,220	414	526	791	1,400	4,351
SEPTEMBER		1,960	288	897	1,494	1,868	6,507
OCTOBER		1,690	384	4,902	1,696	1,830	10,502
NOVEMBER		1,800	192	2,946	862	330	6,130
FEBRUARY		920	234	1,292	800	1,360	4,606
MARCH		2,160	366	621	1,267	1,920	6,334
APRIL		1,560	426	983	664	1,562	5,195
MAY		2,160	210	1,059	1,327	1,387	6,143
JUNE		1,060	216	802	637	1,210	3,925
TOTAL		16,570	3,108	16,389	10,513	14,015	60,595
FY 19		JULY	2,000	354	1,237	1,428	2,227
	AUGUST	1,040	282	639	1,079	825	3,865
	SEPTEMBER						-
	TOTAL	3,040	636	1,876	2,507	3,052	11,111

HHC-Computer Collection Breakdown (In Pounds)

FY 13	JCC	WMBG	YORK	POQ	HPT	
JULY	415	138	11,543	968	5,944	19,008
AUGUST	9,657	1,068	776	-	-	11,501
SEPTEMBER	396	396	8,908	396	7,622	17,718
OCTOBER	13,690	1,685	2,369	4,370	316	22,430
NOVEMBER	461	288	6,916	288	4,957	12,910
FEBRUARY	10,724	1,348	469	59	117	12,717
MARCH	713	158	14,655	1,505	7,684	24,715
APRIL	15,316	1,376	897	-	-	17,589
MAY	159	40	4,651	636	8,745	14,231
JUNE	7,480	1,108	712	-	-	9,300
TOTAL	59,011	7,605	51,896	8,222	35,385	162,119

FY 14	JCC	WMBG	YORK	POQ	HPT	
JULY	485	61	7,217	728	6,975	15,466
AUGUST	11,569	1,207	604	-	-	13,380
SEPTEMBER	247	247	8,229	433	5,878	15,035
OCTOBER	12,542	1,109	1,254	5,499	48	20,453
NOVEMBER	566	57	6,110	453	6,337	13,522
FEBRUARY	7,232	1,050	525	-	-	8,807
MARCH	213	142	6,528	355	4,896	12,133
APRIL	5,968	842	281	35	-	7,126
MAY	185	-	6,239	309	4,633	11,366
JUNE	8,631	1,118	492	-	-	10,241
TOTAL	47,639	5,834	37,479	7,811	28,766	127,529

FY 15	JCC	WMBG	YORK	POQ	HPT	
JULY	100	50	5,624	351	4,770	10,896
AUGUST	7,783	1,038	605	-	-	9,426
SEPTEMBER	735	-	4,777	105	4,252	9,869
OCTOBER	7,145	607	679	2,251	36	10,717
NOVEMBER	263	88	3,950	176	4,082	8,558
FEBRUARY	9,806	1,023	842	120	60	11,851
MARCH	58	-	6,517	349	4,888	11,812
APRIL	6,015	743	270	34	-	7,063
MAY	365	61	7,124	670	304	8,524
JUNE	7,126	530	265	66	66	8,054
TOTAL	32,271	3,610	30,388	4,056	18,392	96,770

FY 16	JCC	WMBG	YORK	POQ	HPT	
JULY	233	117	3,652	932	4,390	9,324
AUGUST	8,684	551	805	42	-	10,082
SEPTEMBER	367	244	10,941	550	7,090	19,193
OCTOBER	9,145	1,027	1,712	7,384	147	19,414
NOVEMBER	217	108	7,037	217	5,088	12,667
FEBRUARY	5,771	441	240	120	-	6,572
MARCH	183	46	7,270	457	3,521	11,476
APRIL	6,640	713	488	38	-	7,878
MAY	195	97	3,667	357	2,531	6,848
JUNE	3,890	357	464	-	-	4,711
TOTAL	31,433	3,344	35,812	10,098	22,768	108,165

FY 17	JCC	WMBG	YORK	POQ	HPT	
JULY	94	-	5,276	377	2,732	8,480
AUGUST	7,047	726	854	43	43	8,713
SEPTEMBER	-	54	7,183	268	4,610	12,115
OCTOBER	1,550	204	409	1,141	17	3,322
NOVEMBER	97	-	2,177	39	1,361	3,674
FEBRUARY	6,673	749	321	71	-	7,815
MARCH	229	46	6,050	458	2,246	9,029
APRIL	3,902	430	331	-	-	4,662
MAY	89	22	1,785	223	1,472	3,592
JUNE	4,295	904	603	-	38	5,840
TOTAL	19,682	2,231	24,386	2,621	12,481	67,242

FY 18	JCC	WMBG	YORK	POQ	HPT	
JULY	122	122	3,613	609	2,436	6,902
AUGUST	3,783	315	221	-	32	4,351
SEPTEMBER	120	40	3,832	479	2,036	6,507
OCTOBER	6,384	824	721	2,574	-	10,502
NOVEMBER	239	40	4,020	239	1,592	6,130
FEBRUARY	3,943	331	298	33	-	4,606
MARCH	160	40	3,327	441	2,365	6,334
APRIL	4,324	631	210	-	30	5,195
MAY	42	85	2,923	508	2,584	6,143
JUNE	3,091	556	247	31	-	3,925
TOTAL	19,118	2,427	19,167	4,883	11,075	60,595

FY 19	JCC	WMBG	YORK	POQ	HPT	
JULY	128	43	2,685	725	2,771	7,246
AUGUST	2,773	532	392	-	28	3,865
SEPTEMBER	-	-	-	-	-	-
TOTAL	2,901	575	3,077	725	2,799	11,111

** we do not have the information from the September events and we cancelled the Hampton event

Curbside Recycling
FY 19 Cost Summary

	James City	Poquoson	Williamsburg	York	Total
Budget					
Collection Costs	\$483,021	\$80,125	\$54,932	\$332,690	\$950,768
Additional Services	\$5,000	\$5,000	\$2,500	\$8,000	\$20,500
Advertising	\$999	\$166	\$114	\$721	\$2,000
Postage	\$250	\$41	\$28	\$180	\$499
Printing	\$2,499	\$414	\$284	\$1,803	\$5,000
Administrative Fees	\$29,992	\$5,230	\$3,529	\$20,943	\$59,694
Administrative Support	\$14,000	\$0	\$0	\$0	\$14,000
Total Costs and Fees	\$535,761	\$90,976	\$61,387	\$364,337	\$1,052,461

To Date (Through August 2018)					
Collection Costs	\$78,994	\$13,322	\$9,069	\$54,503	\$155,887
Additional Services	\$1,066	\$793	\$536	\$1,533	\$3,928
Advertising	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Administrative Fees	\$4,999	\$872	\$588	\$3,491	\$9,949
Administrative Support	\$2,333	\$0	\$0	\$0	\$2,333
Total Costs and Fees	\$87,392	\$14,986	\$10,193	\$59,527	\$172,097

Anticipated					
Collection Costs	\$479,260	\$80,229	\$54,872	\$329,021	\$943,381
Additional Service	\$6,397	\$4,755	\$3,214	\$9,201	\$23,568
Advertising	\$800	\$75	\$25	\$675	\$1,575
Postage	\$250	\$41	\$28	\$180	\$499
Printing	\$1,700	\$250	\$175	\$1,200	\$3,325
Administrative Fees	\$29,992	\$5,230	\$3,529	\$20,943	\$59,694
Administrative Support	\$14,000	\$0	\$0	\$0	\$14,000
Total Cost and Fees	\$532,399	\$90,580	\$61,843	\$361,220	\$1,046,042
Variance from Budget	\$3,362	\$396	-\$456	\$3,117	\$6,419

**Curbside Recycling
House Count
FY 19**

House Counts

	James City	Poquoson	Williamsburg	York	Total
July	25,016	4,221	2,879	17,991	50,107
August	25,056	4,223	2,883	18,017	50,179
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0

**Curbside Recycling
Material Quantities
FY 18**

**Total Material Quantities Collected
(Pounds)**

	James City	Poquoson	Williamsburg	York	Total
July	964,800	164,160	104,980	674,220	1,908,160
August	1,045,720	174,960	174,000	675,320	2,070,000
September	973,980	205,660	129,260	675,180	1,984,080
October	1,014,480	160,780	108,000	666,380	1,949,640
November	1,017,080	169,180	114,220	720,260	2,020,740
December	1,070,640	244,040	135,200	734,920	2,184,800
January	1,129,460	171,800	182,840	734,580	2,218,680
February	902,500	158,700	119,100	682,900	1,863,200
March	968,820	179,080	112,520	654,140	1,914,560
April	998,920	158,700	131,220	662,000	1,950,840
May	1,093,380	170,520	130,580	693,980	2,088,460
June	966,740	259,660	134,320	668,840	2,029,560
Totals	12,146,520	2,217,240	1,576,240	8,242,720	24,182,720

FY 19

**Total Material Quantities Collected
(Pounds)**

	James City	Poquoson	Williamsburg	York	Total
July	1,052,080	175,880	128,720	713,840	2,070,520
August	1,066,100	205,880	176,500	720,440	2,168,920
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
Totals	2,118,180	381,760	305,220	1,434,280	4,239,440

**Curbside Recycling
Monthly Statistics
FY 19**

	JCC		POQUOSON		WILLIAMSBURG		YORK	
	Set Out Rate	Pounds Per Stop	Set Out Rate	Pounds Per Stop	Set Out Rate	Pounds Per Stop	Set Out Rate	Pounds Per Stop
July	64.62%	29.33	73.38%	28.87	65.94%	30.11	76.58%	24.78
August	67.14%	27.37	77.22%	28.83	82.69%	23.78	74.07%	24.36
September	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
October	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
November	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
December	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
January	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
February	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
March	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
April	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
May	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
June	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
Average	65.88%	28.35	75.30%	28.85	74.32%	26.95	75.33%	24.57

REPORTED MISSES (Monthly)

	<u>James City County</u>	<u>Poquoson</u>	<u>Williamsburg</u>	<u>York County</u>	<u>Total</u>
January 2017	34	7	8	31	80
February 2017	41	1	10	40	92
March 2017	53	2	9	24	88
April 2017	19	1	6	18	44
May 2017	18	0	10	22	50
June 2017	25	3	3	33	64
July 2017	40	6	9	54	109
August 2017	36	3	11	35	85
September 2017	34	3	9	23	69
October 2017	34	5	10	24	73
November 2017	30	3	3	44	80
December 2017	31	5	7	30	73
January 2018	43	1	2	53	99
February 2018	34	5	13	23	75
March 2018	20	0	16	28	64
April 2018	19	1	4	39	63
May 2018	46	1	4	31	82
June 2018	45	2	11	45	103
July 2018	54	8	9	53	124
August 2018	32	5	6	39	82
September 2018 <i>as of 9/25</i>	17	6	3	39	65
AVERAGE	34	3	8	35	79
<i>Acceptable Performance Standards</i>	31	10	6	28	75

Item No. 6. Legal Services FY 19**Background:**

The law firm of Geddy, Harris, Franck & Hickman has provided general legal services to the Authority since origination of the organization. The proposal to provide legal services for FY 19 is attached.

The proposed fee is the same fee as for FY 18.

Recommended Action:

Approve the proposal from Geddy, Harris, Franck & Hickman.

GEDDY, HARRIS, FRANCK & HICKMAN, L.L.P.

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VERNON M. GEDDY, JR. (1926-2005)

STEPHEN D. HARRIS

SHELDON M. FRANCK

VERNON M. GEDDY, III

SUSANNA B. HICKMAN

ANDREW M. FRANCK

SHERRI L. NELSON

JACOB R. LAMBERT

September 26, 2018

Mr. Stephen B. Geissler
Virginia Peninsulas Public
Service Authority
475 McLaws Circle, Suite 3B
Williamsburg, Virginia 23185

Dear Steve:

I am writing to propose that the Authority continue to retain Geddy, Harris, Franck & Hickman LLP to provide general legal services to the Authority for the fiscal year from July 1, 2018 to June 30, 2019 at a fixed fee of \$15,000.00.

We appreciate the opportunity to work with the Authority and hope to continue doing so in the future.

Very truly yours,



Vernon M. Geddy, III

VMGIII/clt

Item No. 7 Proposals for Curbside Recycling Services

Background:

Proposals were received on September 26, 2018 in response to the issuance of a Request for Proposals for Regional Residential Curbside Recycling Services. A report will be provided at the Board Meeting.

Item No. 8 FY 20 Budget Planning

Background:

Staff has started preparation of the FY 20 Budget.

Attached is the schedule for distribution, review and adoption of the FY 20 Budget.

No Action Required.

FY 20 Budget Schedule

Distribute Draft Project Budgets to Board Members (Draft Budgets for Community Review) Distribute Budgets for: Curbside Recycling Landfill Monitoring Computer Recycling Compost Facility Transfer System Convenience Centers Landfill Disposal Household Chemical Collection - Middle Peninsula Administrative Services	November 2
Middle Peninsula Oversight Committee Meeting Review Budgets for: Landfill Monitoring Transfer System Convenience Centers Landfill Disposal Household Chemical Collection - Middle Peninsula Administrative Services	November 9
Compost Facility Oversight Committee Meeting Review Budgets for: Curbside Recycling Household Chemical Collection - Peninsula Computer Recycling Compost Facility Administrative Services	November 21
Distribute Draft Budget in Board Meeting Package	November 30
Budget Approval at Board Meeting	December 7