

**MINUTES  
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**James City/Williamsburg Community Center  
Room A  
5301 Longhill Rd  
Williamsburg, Virginia 23185  
10:00 a.m.  
October 1, 2010**

**IN ATTENDANCE:**

John Hudgins	York County
Frank Hedspeth	York County
Tom Jones	City of Poquoson
Marcia Jones	Middlesex County
Chip McDonough	City of Hampton
John Horne	James City County
Terri Hale	King William County
Dan Clayton	City of Williamsburg
Steve Whiteway	Mathews County
David Whitlow	Essex County

**ABSENT:**

Tom Swartzwelder	King & Queen County
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**OTHERS IN ATTENDANCE:**

Stephen Geissler	VPPSA
David Magnant	VPPSA
Tracy Hofmeyer	VPPSA
Lisa Polidori	VPPSA
Laurie Halperin	York County

David Whitlow, Vice Chair, called the meeting to order and welcomed Tom Jones, Poquoson's new alternate VPPSA Board Member. Mr. Jones is Poquoson's Director of Public Works.

**1. PUBLIC COMMENT**

No public comment was made.

## **2. MINUTES**

Marcia Jones moved that the minutes of the August 6, 2010 meeting be approved. Terri Hale seconded and the motion passed unanimously.

## **3. PROJECT REPORTS**

### **Compost Facility**

Attention was called to the minutes of the September 15, 2010 meeting of the Compost Facility Oversight Committee. David Magnant reported that:

- Equipment is generally up and running.
- There have been a couple of fires in mulch stockpiles recently. Materials have been ground up and added as fines to the windrows for compost.
- Approximately 30% of the leaves and grass received have been processed.
- The Compost Facility is approaching \$100,000 in year-to-date sales. This is the best year-to-date sales since 2006.

### **Transfer System**

Attention was called to the minutes of the September 10, 2010 meeting of the Middle Peninsula Transfer System Oversight Committee. David Magnant reported that:

- Work continues to get the containers painted, but there have been some delays due to recent rain.
- Steve Geissler, Cecil Taylor and David Magnant will finish working on a hauling request from Waste Management on Monday. WM has asked VPPSA to provide pricing on hauling services in Gloucester; they are looking to reduce their costs.
- In FY 10, mixed paper and cardboard recycling on the Middle Peninsula generated over \$121,000 in revenue from a total of 1174 tons of material. Recycling these same materials generated \$30,000 for York and James City, for a total of \$151,000.
- Waste Audits are being scheduled for sites on the Middle Peninsula. Mr. Magnant explained how the audits would work, and said that this would help gauge how efficient staff was at gleaning recyclables from incoming materials. The audit will also look for materials which are not being properly disposed. Plans for improvement will be made based on the results of the audit.

### **Household Chemical Collection**

Vehicles numbers continue to increase, and weights are up for the electronics collections as more and more computers are brought in for recycling.

### **Curbside Recycling**

Material quantities are down about 20% for curbside recycling in York County, which is likely due to the change to every other week service. Quantities for James City are up 3%, Williamsburg is down 7%, and Poquoson remains about the same.

### **Drop Off Recycling**

Rates for cardboard and mixed paper continue to be favorable, which has had a positive impact on net costs and fees for the project.

At this time, Mr. Magnant congratulated Steve Geissler on his 20<sup>th</sup> anniversary with VPPSA. Mr. Magnant read some of the highlights of Mr. Geissler's tenure, and then Mr. Geissler was presented an award made from recycled glass thanking him for his 20 years of leadership and service.

## **4. INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH THE HOUSTON-GALVESTON AREA COUNCIL**

Steve Geissler told the Board about the Houston-Galveston Area Council (H-GAC), whom he met and spoke with at Wastecon. H-GAC is a regional council of governments operating under the laws of the State of Texas and governed by a board comprised of 35 elected officials from a 13 county region. The H-GAC Board awards contracts for goods and services through competitive procurements, which can then be made available to local governments nationwide through HGACBuy.

HGACBuy is a unit of local government and a political subdivision of the State of Texas. The HGACBuy Program is over 30 years old and specializes in goods and services used in Public Safety, Public Works, and Communications. All products offered through HGACBuy have been awarded by virtue of public competitive procurement processes. There are no annual membership dues required to purchase through HGACBuy. HGACBuy is a self-funded enterprise fund government agency, self-supported through administrative fees assessed to contractors.

Government entities join by executing an Interlocal Contract to participate in HGACBuy. The Interlocal Contract for Cooperative Purchasing between H-GAC and VPPSA is attached and sets out the conditions, requirements and processes through which purchases can be made.

The H-GAC web site lists End Users in 44 states including Virginia. There are 44 End Users listed in Virginia including the following:

- Town of Blacksburg
- City of Charlottesville
- City of Chesapeake
- Fairfax County
- City of Hampton
- James City County
- Loudon County
- City of Lynchburg
- City of Newport News
- City of Roanoke
- Roanoke County
- City of Virginia Beach
- Virginia Polytechnic Institute and State University
- York County

Execution of the Interlocal Contract with H-GAC will give VPPSA a viable option for the future purchase of vehicles and equipment. A copy of the contract was provided

John Horne said that James City County uses the program and that it works very well.

Steve Whiteway moved that the the Interlocal Contract for Cooperative Purchasing between VPPSA and the Houston-Galveston Area Counsel be approved, and that the Executive Director be authorized to execute the Contract. John Horne seconded, and the motion was passed unanimously.

## **5. PLANNING FOR RESIDENTIAL RECYCLING**

Steve Geissler told the Board that the contract for Curbside Recycling Services with Tidewater Fibre expires in June 2014. The processing agreement between Hampton and Tidewater Fibre expires in November 2011.

Mr. Geissler said that the member cities and counties have a number of options for future implementation of residential recycling, and provided information which served as a guide for discussion.

For curbside recycling, several options were discussed. It was determined that there was sufficient interest in public sector processing and/or collection for Mr. Geissler to do more research on this to be presented at the next meeting. There was some concern that time would be an issue for this option, but Mr. Geissler noted that the current contract with TFC does contain a provision for one year extensions.

There was a general consensus of opinion that roll out carts with every other week service would be preferred, but cost was a big drawback. Tom Jones also had some concerns about accessibility for roll out carts in Poquoson.

There was also the question of subscription service vs universal service. Subscription service would move the cost to the homeowner, but would also be more complicated and require billing etc.

It was determined that the discussion on Drop Off Recycling would be deferred to the Transfer System Oversight Committee.

## **6. FY 12 BUDGET PLANNING**

Steve Geissler said that staff has begun preparation of the FY 12 Budget and has provided progress reports at the Middle Peninsula Transfer System and Compost Facility Oversight Committee Meetings. Mr. Geissler provided a schedule for distribution and review of the Budget, and said that he would confirm the dates of the meetings for the Oversight Committees.

Mr. Geissler noted that by following the established rotation the Budget Committee this year would consist of the following:

Marcia Jones  
Terri Hale  
Dan Clayton  
Pete Morley

Middlesex County  
King William County  
City of Williamsburg  
City of Hampton

All agreed that they or a representative from their community would serve on the Committee.

**10: NEXT MEETING DATE**

December 3, 2010  
10:00 am  
Middle Peninsula Planning District Commission Office  
125 Bowden Street  
Saluda, Virginia 23149

Respectfully Submitted,



John Hudgins  
Secretary/Treasurer